



A WOODBINE SENIOR
LIVING COMMUNITY

Spring Village at Summerhill

Employment Application

Spring Village at Dover does not discriminate in hiring for employment on the basis of race, color, religion, national origin, sex, age, military status, or disability. No question on this application is intended to secure information to be used for such discrimination. This application will be given every consideration; however, its receipt does not imply employment for the applicant.

APPLICANT INFORMATION				
Last Name	First	M.I.	Date	
Street Address			Apartment/Unit #	
City	State	ZIP		
Phone	E-mail Address			
Date Available	Social Security No.	Desired Salary		
Position applying for	Are you at least 18 yrs old?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Have you ever been convicted of a crime that has not been annulled by a court?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	

Specify when you are available to work (Please circle)

Days	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	All
Times	Days		Evenings		Overnights		All	
Desired Employment Status	Full Time			Part Time				

How did you find out about this job opening?

Web Page (identify)
 Newspaper/ Journal Ad (identify)

Referral
 Job Service
 Other (please explain)

PROFESSIONAL LICENSES AND/OR CERTIFICATIONS

Type	Origin or State Issued	Date Issued	Number	Verification (Office USE Only)



A WOODBINE SENIOR LIVING COMMUNITY

Spring Village at Summerhill

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/> NO <input type="checkbox"/>	

If your former employment references or education are under a name other than presented on the front of the application please indicate:

Last First M.I.



A Woodbine Senior LIVING COMMUNITY

Spring Village at Summerhill

REFERENCES

Please list three professional references and one personal reference

Full Name Relationship

e-mail

Full Name Relationship

e-mail

Full Name Relationship

e-mail

Applicants must provide an e-mail for all reference checks.

DISCLAIMER AND SIGNATURE

I voluntarily give Spring Village at Summerhill the right to make a thorough investigation of my past employment and activities. I agree to cooperate in such investigations and release from all liability or responsibility all persons, companies, or corporations supplying such information.

I understand that for positions which require use of a company vehicle, a check of my driving record will be conducted.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my termination.

I consent to take the employment physical examination after I am given an offer of employment and such future physical examinations as may be required by Spring Village at Summerhill, which may include a drug test, at such time and places as Spring Village at Summerhill shall designate. I acknowledge that I may also be required to take a drug test at any time during my employment with Spring Village at Summerhill.

I understand that my employment is at will, and that either party is free to terminate the employment relationship at any time without cause. I understand that I will be required to follow the personnel policies and rules of Spring Village at Summerhill and that not doing so may lead to termination of my employment. I also understand that my employment may be terminated for any misstatement or omission of fact appearing on this application form. If employed, I will be required to complete an Employment Verification Form (I-9), and show satisfactory evidence of identity and eligibility for employment in the USA.

Signature

Date



Pre-Employment Background Screen Information

Legal First Name

Legal Middle Name (recommended)

Legal Last Name

*Email Address:

* Email address is required so that we may provide you with a copy of your report once it is complete.

Date of Birth:

Confirm Date of Birth:

Social Security Number:

Confirm Social Security Number:

Current Address: (no P.O. boxes)

City:

State:

Zip Code:

Home:

Cell:

Signature of Perspective Employee: _____

Date: _____